

## Consulting Services for the Development of the National Practice Guidelines Program Web Platform -Phase 1 (NPGP Web Platform)

### User Acceptance Testing

Purpose of this document

The purpose of this document is to align the status and results of the National Practice Guidelines Program Web Platform done for the Department of Health (DOH). This document itemizes the features and requirements and the acceptance from the end-users.

*The User Acceptance Testing (UAT) was held last April 2026 remotely by representatives from the Department of Health. Below are the list of features and their status:*

***List of Features/Requirements for Acceptance:***

<b>UR #</b>	<b>REQUIREMENT</b>		<b>PASSED</b>	<b>FAILED</b>	<b>REMARKS</b>
<b>1</b>	Access to published guidelines	The NPGP Web Platform shall allow public users to have access to all published guidelines. The platform shall have a search using keywords/topics and other filter options to easily navigate or access for specific guidelines.	X		
<b>2</b>	Download guidelines	The Platform shall allow public users to be able to download these guidelines.	X		
<b>3</b>	Submitter/ Approver Login	The Platform shall allow authorized/registered users to use their registered email, password and role to fully access the system.	X		
<b>4</b>	Forget Password	The Platform shall have a way to recover or change forgotten user passwords.	X		
<b>5</b>	Draft Guidelines	The Web platform shall allow submitters to Create draft Guidelines. The platform shall allow attachment uploads, adding and writing sections in its own editor and version control for recommendations and changes..	X		
<b>6</b>	Guidelines View	The platform shall allow the submitter to view his/her Approved, Pending for review drafts and archived guidelines via his/her dashboard. The platform shall allow the submitter to have access and can search/filter all available guidelines in his access level.	X		

<b>7</b>	Account Registration	The platform shall allow the Admin to create new user accounts(submitter/Approver). Newly created accounts should ensure that the platform minimum requirements or rules are followed/satisfied(eg., email and password).	X		
<b>8</b>	Review/ recommend Draft Guideline	The platform shall allow approvers to review draft guidelines, allowing them to write feedback, recommend, comment, add sections, revise, request and change or take further action.	X		
<b>9</b>	Approve Guidelines	The platform shall allow approvers to publish guidelines and make it available to public viewing and/or download.	X		
<b>10</b>	Account Management	The platform shall allow admin to manage all user accounts giving privilege to Deactivate and/or delete accounts.	X		

*I have reviewed the following features and functionalities listed above in the & agree that they are appropriate to my business area & attest that I was able to perform all my expected job function tasks & activities normally or have indicated all the issues preventing me from performing my duties as defects to be reviewed & resolved.*

**Signature:**

  
**MIGUEL GASTON M. AGCAOILI, RND**

Signature of Over Printed Name

**May 18, 2026**

Date